

## ENVIRONMENTAL POLICY

H&H Reeds are a litho and digital printing company operating from Penrith, and offer a wide range of printed products, such as magazines, brochures, commercial stationery, and general commercial printing.

At H&H Reeds Printers we believe that everything that we do as individuals or as an organisation has an effect on our environment. This effect can be small or large, but in either case there is always something that we as individuals and as a company can do to help reduce this effect. This statement outlines H&H Reeds Printers mission in relation to managing the environmental impact of our business activity.

It is the aim of H&H Reeds Printers to avoid the possibility of polluting the environment and to protecting the environment by minimising the impact our activities have, and further, wherever possible, we will attempt to improve that environment. We aim to do this by awareness, monitoring and continual review and improvement, both internally and externally.

- *All of our employees are aware of the environmental impact of the activities that they undertake, the equipment that they use and the facility in which they work. They are also aware of the significance that H&H Reeds Printers places on minimising our impact upon the environment and their personal responsibility to improve this. We actively provide them with appropriate awareness, support and resources to help minimise this impact.*
- *We are committed to achieving and maintaining good environmental working methods through legislative and regulatory compliance, and compliance with any other obligations we have, as well as effective practices and procedures. Since May 2008 H&H Reeds Environmental Management System has been certified to ISO14001:2004 and our transition to BS EN ISO 14001:2015 was certified on 15<sup>th</sup> December 2018. We also operate the Carbon Capture Programme in conjunction with the Woodland Trust.*
- *We monitor as part of our regular management meetings the achievement of this policy and report thereon. A full review is conducted each year or before if there is a significant change to our business. Our aim is to continually improve not just our achievement of this policy but our impact on our environment.*
- *We continue to use environmental criteria as part of our supplier selection and appraisal criteria and will wherever possible assist in improving the environmental impact of our Customers.*
- *We are committed to a process of continual environmental performance improvement and will use setting of environmental objectives and targets as a means of driving this.*

Specific keys areas on which we focus include: -

- *Recycling of paper waste, Cardboard, Plastics, Metal, Glass and plates.*
- *Effective and environmentally friendly disposal of non-biodegradable substances.*
- *Offering customers a large range of recycled paper*
- *The minimisation of usage of toxic substances.*
- *Minimisation of energy use, natural resources and waste.*
- *Replacement or minimisation of process, equipment or substances that harm our environment.*



Andy Jackson  
Managing Director